

GAVILAN COLLEGE EMERGENCY CURRICULUM MEETING  
Monday, September 22, 2003  
3:10 p.m., PH 101  
AGENDA

- I. Call to Order
- II. Welcome
- III. Agenda Adjustments
  
- IV. Approval of Minutes of September 8, 2003.
  
- V. Information Items
  - A. [Community Education Course List for Fall 2003](#)
  - B. Dealing with Course Outline Updates
    - 1. Process and Standards
    - 2. Words and Numbers
    - 3. Prioritizing Updates for Fall 2004
    - 4. Course Outline Updates - status reports
    - 5. Faculty training
  
- VI. Old Business - None
  
- VII. New Business
  - A. New Course Proposal – Second Reading
    - 1. CSIS 73 – “Desktop Publishing – Adobe Indesign”
  
- VIII. Adjournment

Next Meeting: October 13, 2003, PH 101, 3:10 - 5:00pm

Deadline for Curriculum: October 1, 2003, 1:00 pm to Bonnie Donovan (e-mail and hard copy)

Distribution: M. Abad, S. Au-Yeung, K. Bedell, C. Brown, S. Carr, B. Donovan, M. Dwyer, J. Ferro, L. Franklin, M. Johnson, P. Latzke, B. Lawn, R. Lee, E. Luna, F. Lopez, F. Lozano, M. Machado, C. Marquez, J. Olivas, J. Parker, A. Porcella, G. Richards, M. Segal, R. Sharboneau, M. Turetzky, D. VanTassel, E. Venable, K. Wagman, Simon Cooke (ASB Representative), J. Baker, K. Day, N. Juarez, A. Oropeza, C. Ramirez, J. Markus, C. Starr